



DELAWARE HIV PLANNING COUNCIL

Meeting Agenda
September 16th, 2020
12:00 p.m. – 2:00 p.m.

Call to Order

Introductions

- I. Reading and Approval of Minutes
 - Minutes for the July 14th, 2020
- II. Reports of Officers, Boards, and Standing Committees
 - Executive Committee
 - Staff Support
 - MCE
 - TLC
 - RVS
 - SoC
 - PAC
- III. Presentations:
 - Delaware Housing Assistance Program: Audrey Nwokocha
 - State of Delaware Division of Human Relations: Natalie Fountain
- IV. New Business
- V. Program
- VI. Discussion: Emerging Trends
- VII. Announcements

Adjournment



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The Delaware HIV Planning Council meeting minutes from July 14th 2020.

Attendance:

Jim Dowling, Jerry Filbin, Jeff Leach, Ismael Medina, Alethea Miller, Glen Pruitt, Charlene Rodriguez, Brad Shannon, Suzanne Tait, Bob Vella, and Stanley Waite. Suzan Abdallah, Nina Bennett, Tyler Berl, Jalina Booker, Reinetta Charles, John Gardner, Janice Heinsen, Jordan Hines, Roshaunda Ingram, Scott MacKenzie, Judy Nelson, Adrianna Ochoa, Rebekah Parsons, Jonathan Perry, Salvatore Seeley, Michael Valentin, and Paula Wood.

I. Call to Order

Tyler Berl, executive director of the Delaware HIV Consortium called the meeting to order and announced that he would be facilitating this meeting. Tyler welcomed everyone and thanked them for participating in the meeting. Tyler introduced Jordan Hines and Jordan introduced himself and gave a brief description of his background and experience. A roll call was conducted of all participants.

II. Approval of Minutes

John Gardner made a motion to approve the minutes to the May 20 meeting as distributed before the meeting, seconded by Glen Pruitt, and all approved the motion.

III. Executive Committee Report

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leaders</i> | <i>Due Date</i> |
|--|----------------------------|----------------|-----------------|
| <ul style="list-style-type: none"> Glen Pruitt reported the Executive Committee met via teleconference on July 1 and that members were introduced to Jordan. They also discussed the self-evaluation tool being used to assess the HPC as well as the long-awaited guidance from HRSA about the integration of prevention and care plans which was due earlier this year and will be delayed again – most likely until 2021. This will allow the HPC more time to gather and evaluate the data collected by the self-evaluation tool. | • | • | • |

IV. Staff Report

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leaders</i> | <i>Due Date</i> |
|--|----------------------------|----------------|-----------------|
| <ul style="list-style-type: none"> Jordan reported that he invited all voting and non-voting members to reach out to him directly to meet everyone individually – albeit virtually – so that he can know everyone and gain their insight about the HPC process. He particularly wanted to hear about ideas that would help improve the process. | | | |



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V. Membership & Community Engagement Committee Report:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> This committee has not met since May 2020 | | | |

VI. Testing & Linkage to Care Report:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> This committee has not met since May 2020 | | | |

VII. Retention & Viral Suppression Report:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> This committee has not met since May 2020 | | | |

VIII. Systems of Care Report:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> This committee has not met since May 2020 | | | |

IX. Positive Action Committee Report:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> This committee has not met since May 2020 | | | |

X. New Business:

| <i>Topic / Discussion</i> | <i>Actions to be Taken</i> | <i>Leader</i> | <i>Due Date</i> |
|---|----------------------------|---------------|-----------------|
| <ul style="list-style-type: none"> Tyler called for New Business. There being none, the meeting closed for the following presentations: <ul style="list-style-type: none"> Planning Council Self-Evaluation Findings 2020 – Glen Pruitt, Seven Keys Consulting HIV Epidemiology Update – Jim Dowling, DPH Surveillance presented summary epidemiology data from 2019. | | | |



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XI. Announcements:

- John Gardner announced that the AIDS Walk was being held as a week-long event from Sept. 12-19 and that once again this year, monies raised by AIDS service organizations would be able to keep 50% of the funds they raise.

XII. Adjournment:

- There being no further business, the meeting was adjourned at 1:30 pm. The next meeting will be held on Wednesday, September 16, 2020, 12 Noon.