



DELAWARE HIV PLANNING COUNCIL

The **Delaware HIV Planning Council** meeting minutes from **September 15th 2021**.

Attendance:

Voting Members: James Dowling, Arlene Bincsik, John Gardner, Ismael Medina, Glen Pruitt, Charlene Rodriguez, Constance Johnson, Dr. Marshala Lee, Dr. Adam Skrzynski, Bob Vella, Dr. Marshala Lee, Adrienne Wallace, Rose Porter, Monica Shockley-Porter, Brian Wharton, Jerry Filbin, Brad Shannon, Brian Sanders, Paula Wood and Stanley Waite

Stakeholders: Suzan Abdallah, Ray Collins, Steven Hill, Mike Boyd, Veronica Canino, Reinette Charles, April Deseta, Venita Garvin, Frank Hawkins, Krista Hein, Richard Holaday, Roshaunda Ingram-Harvey, Constance Johnson, Marina Leonardos, Rebekah Nuttall, Adriana Ochoa, Marc Belote, Nikole Papas, Blake Rowley, Darrell Sparks, Dara Hunter, Michael Valentin, Desiree Surplus, Chantae Vinton, Joseph Lawson

Facilitators: Jordan M Hines, Tyler Berl, Scott MacKenzie, Cara Gannon

I. Call to Order

Glen Pruitt called the meeting to order at 12:03pm and invited Stanley Waite to welcome participants. Glen presented a brief presentation on the purpose and goals of the Delaware HIV Planning Council.

II. Approval of Minutes

Jordan Hines mentioned an error in the minutes that he would correct “having Ray Collins listed as a voting member”

Glen Pruitt called for a motion from voting members to approve the minutes as distributed. Motion from John Gardner & Second from Adrienne Wallace

III. Executive Committee Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
<ul style="list-style-type: none"> <i>Executive Committee reviewed the integrated plan and agreed that HPC would be able to draft the integrated plan with a technical assistant available from HRSA. The request for a TA was sent by Stanley to HRSA.</i> 	•	•	•

IV. Staff Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
<ul style="list-style-type: none"> <i>Jordan Hines encouraged all voting and non-voting member to utilize the new HPC website as needed.</i> 			



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V. Membership & Community Engagement Committee Report:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"> • Committee agreed to divide work that is need to function HPC meetings. Janice agreed to handle attendance, Venessa Karpeh will handle all social media post for HPC • Committee review the integrated plan, looks forward to the town halls proposed by Jordan 		Janice & Rose	

VI. Testing & Linkage to Care Report:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"> • Committee members reviewed the integrated guidance and would like to wait for the TA before moving forward. 			

VII. Retention & Viral Suppression Report:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"> • Committee reviewed the integrated guidance and would like to wait for the TA before moving forward 			

VIII. Systems of Care Report:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"> • Committee reviewed the integrated guidance and would like to wait for the TA before moving forward 			

IX. Positive Action Committee Report:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"> • Committee reviewed the integrated guidance and would like to wait for the TA before moving forward 			



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X. Presentation:

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<ul style="list-style-type: none"><i>James Dowling from the Division of Public Health presented the Epidemiologic Profile</i>			

XI. New Business:

- John Gardner (AIDS Delaware) announced that AIDS Walk Delaware 2021 will be held live and in person at both Wilmington's Brandywine Park and Rehoboth's Grove Park on Saturday, September 18. The Walk website is up and running and John invited AIDS service agencies to participate and earn 50% of the proceeds that they raise.*
- Voting Members held an election for the Chair of HPC. Two candidates were nominated, Rose Porter and Adrienne Wallace. Adrienne Wallace with 13 out of 16 votes.*

XII. Adjournment:

- Meeting was adjourned by Glen at 1:30pm without objection*